

LEWIS HOUSE CLASS APPLICATION
through Asbury University

Notes:

- Because these courses are accredited through Asbury, you will need to fill out the application to officially become an Asbury University student for the semester.
- This is **easy and takes 10-15 minutes**, because you won't have to fill out every part of the application. Only fill out what's listed in the steps below.
- If you're currently enrolled in a Lewis House class (*this* semester), you don't have to do this! Skip straight to paying and signing an enrollment form (ask the Lewis House advisor).
- **If at any point you have a problem**, call the Lewis House advisor—C. J. Carter, (270) 703-9619, or email: ccarter@lewishouse.org

Steps:

1. Go to Asbury University's online application
2. If you've never taken a class with Lewis House before, click "create account" in the "New Here" box. (If you've taken a class with us in the past, log in to your account.)
3. After creating an account, start a new application as an "**Online** Undergraduate" student.
4. **Only fill out the items I list below for each section (skip the rest)**
5. Personal Background Section
    a. All required questions PLUS:
    b. Middle Name
    c. Address, and check the box underneath that says, "My mailing address is the same as my permanent address."
6. Program Information
    a. All required questions PLUS:

    b. Will you be seeking a degree from Asbury - No
    c. Are you planning to file for financial aid with the FAFSA (Free Application for Federal Student Aid)? - No
    d. Select whether you plan to attend Full-Time or Part-Time - Part Time
    e. How did you first hear of Asbury - Select anything (it doesn't matter)
    f. Personal Statement - Just write "Lewis House" (you **do not need to write** a full statement)
7. Academic History
    a. Add UK as a university you attend. NOTE: for degree end date, just put May of whatever the latest year it shows.
8. Test Scores
    a. SKIP ENTIRE SECTION
9. References
    a. Use my information: C. J. Carter, ccarter@lewishouse.org, (270) 703-9619
    b. For "relationship" write "Lewis House"
    c. Waiver or rights to review - Yes
10. Asbury Community Views
    a. Select Yes

Submit the application.

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WHEN YOU FINISH:

1. Send me an email (ccarter@lewishouse.org) that you finished the application. **Send me your UK Unofficial transcript** (which you can get from your myUK for free). And I'll schedule a time for you to sign an enrollment request form in person (it's just a signature; takes 5 seconds).
2. Pay for the class at lewishouse.org/tuition